

# BARBARA L. PRICE LTD.

## CHARTERED PROFESSIONAL ACCOUNTANT



P.O. Box 263, Unit #2 - 175 2nd Ave W, Qualicum Beach, BC V9K 1S8  
Email: barbara@blpricecpa.ca Fax: 1 (888) 692-6970 Phone: (250) 752-7072

## 2025 PERSONAL TAX – BUSINESS, RENTAL, EMPLOYMENT EXPENSES

Business Name: \_\_\_\_\_

GST #: \_\_\_\_\_

| INCOME                        | AMOUNT BEFORE GST |
|-------------------------------|-------------------|
| Cash sales                    | \$                |
| Online sales                  | \$                |
| Etransfer or credit sales     | \$                |
| Other                         | \$                |
| Asset/vehicle sale proceeds   | \$                |
| GST collected (if applicable) | \$                |
| <b>TOTAL SALES</b>            | <b>\$</b>         |

- ☐ Attach list of Top 5 webpages or websites from where you earn business income

| SHORT TERM RENTAL (ST)                            | AMOUNT BEFORE GST |
|---|-------------------|
| Days rented/offered for rent <90 consecutive days |                   |
| ST Sales included in total sales                  |                   |
| ST Expenses included in total expenses            | \$                |

- ☐ Short term rental - provide copies of all provincial and municipal licenses or written confirmation compliant all year

| EXPENSES                              | AMOUNT WITH GST/PST |
|---------------------------------------|---------------------|
| Advertising                           | \$                  |
| Bad debts                             | \$                  |
| Dues & memberships                    | \$                  |
| Insurance – business                  | \$                  |
| Interest – business loans             | \$                  |
| Legal & accounting fees               | \$                  |
| Meals & entertainment                 | \$                  |
| Office expenses                       | \$                  |
| Supplies                              | \$                  |
| Purchases                             | \$                  |
| Rent & Property tax - not use of home | \$                  |
| Repairs & Maintenance R&M             | \$                  |
| Salaries & wages - include T4s        | \$                  |
| Travel                                | \$                  |
| Telephone –not use of home            | \$                  |
| Utilities – not use of home           | \$                  |
| Asset purchases                       | \$                  |
|                                       | \$                  |
|                                       | \$                  |
| <b>TOTAL EXPENSES</b>                 | <b>\$</b>           |
| <b>Inventory cost at Dec 31</b>       | <b>\$</b>           |

| AUTOMOBILE EXPENSES  | AMOUNT WITH GST/PST |
|--|---------------------|
| Total km driven in the year for business or employment, supported by mileage log | KM                  |
| Total km driven in the year  | KM                  |
| Car washes   | \$                  |
| Gas & oil  | \$                  |
| Insurance & registration   | \$                  |
| Interest paid on loan  | \$                  |
| Lease payments   | \$                  |
| Parking costs  | \$                  |
| Repairs & Maintenance R&M  | \$                  |

| USE OF HOME                      | AMOUNT WITH GST/PST |
|----------------------------------|---------------------|
| Area of home used 100%           | SQ FT               |
| Area of home mixed use           | SQ FT               |
| Hours per month mixed use        | HRS PER MTH         |
| Total area of home               | SQ FT               |
| 100% Office R&M                  | \$                  |
| Other R&M                        | \$                  |
| Security monitoring fees         | \$                  |
| Utilities (hydro phone internet) | \$                  |
| Insurance**                      | \$                  |
| Property tax**                   | \$                  |
| Mortgage interest***             | \$                  |

- ☐ Provide receipts for 2025 property, equipment and other capital assets purchases including vehicle purchase or lease

\*\* self employed or commission only \*\*\* self employed only